



Jagiroad College, Jagiroad
Notice Inviting Tender/Quotation
Ref. No. JC/RUSA/Qtn/2019/01 Date: 09-09-19

Notice inviting tender/quotation

Sealed Quotation invited from reputed parties/ authorised dealers/ distributors/ suppliers/ firms (having experience in similar works) affixing non-refundable court fee of ₹ 8.25 (Rupees Eight and Paise Twenty Five Only) for supply and installation of interlinking synthetic flooring tiles for fitting and fixing in Basketball/Volleyball field at Jagiroad College to be made from the fund of RUSA(Assam). Quotation must reach the office of the Principal, Jagiroad College within the stipulated time of six days from the publication of this advertisement. No quotation will be accepted after the due date. For further details, please follow the following pages which include quotation document as well as terms and conditions. The Principal of the College/ RUSA Project Monitoring Unit of the College shall have the right of rejecting all or any of the quotations without assigning any reasons and with also not bound to accept the lowest quotation. Quotations will be received up to 4.00 PM on 14-9-2019 and will be opened on 21-09-2019 at 4.00 PM in the office of the undersigned. The selection will be made considering price demanded as well as reputation of the Firm/party.

1.	Name of the Work	Supply and installation of interlinking synthetic flooring tiles for fitting and fixing in Basketball/Volleyball field at Jagiroad College
2.	Estimated Costs	Rs. 5,36,881.00
3.	Quotation Paper Costs	Rs. 1000.00 in the form of DD in favour of Principal, Jagiroad College, Account No: 1436101009914 of Canara Bank, Jagiroad Branch, IFSC CNRB0001436
4.	Issue date	09-09-2019 to 14-09-2019
5.	Last date of submission	14-09-2019 upto 4 pm
6.	Place of submission	In the Office of the Principal at the designated Box
7.	Date of Opening	21-09-2019 at 4 pm
8.	Time of Completion	Within two (2) months from the issue of work order

Sd/-
Principal,
Jagiroad College,
Jagiroad



Terms and Conditions and Instructions

1. The party / firm should be either original Equipment manufacturer (O.E.M) or Authorized Dealer (Please submit manufacturer authorization letter on the O.E.M's letter head duly signed by authorized signatory).
2. The party / firm must be incorporated and registered in India under the Indian Companies Act/Societies Registration Act/Trust Act/ any other Act, or any Govt. Firm doing similar work and should be in operations in India for minimum 5 years.
3. The party / firm should have average annual financial Turnover during the last three years of Rs. 1 core (Please submit income Tax return certificate for the last three years)
4. The party / firm should have experience of having successfully completed supply of sports equipment in State/Central Govt./PSUs during the last year (Please submit attested copies of work Order at least 25,00,000 (Twenty five lakhs)(Single Order)/Completion Certificate.
5. Self declaration that the party / firm has not been barred by any PSU/Govt.Dept.in doing business with them.
6. The party / firm should have valid PAN/GST Registration Certificate with up to date Return (as Applicable) and other relevant certificates.
7. Tender fee– Rs. 1000.00 in the form of DD in favour of Principal, Jagiroad College, Account No: 1436101009914 of Canara Bank, Jagiroad Branch, IFSC CNRB0001436
8. The Principal of the College/ RUSA Project Monitoring Unit of the College shall have the right of rejecting all or any of the quotations without assigning any reasons and with also not bound to accept the lowest quotation.
9. Quotations will be received up to 4.00 PM on 14-9-2019 and will be opened on 21-09-2019 at 4.00 PM in the office of the undersigned.
10. The selection will be made considering price demanded as well as reputation of the Firm/party.
11. At any time, prior to the date of submission of Tenders/Quotations, the College Authority has the right to modify the bid documents or cancel the entire processes of submission of Tenders/Quotations.
12. The amendment, if any will be notified on the College Website.
13. Sealed Tenders/Quotations are to be submitted in two Bid form comprising of 1. Technical Bid: a) Documents containing eligibility criteria b) Other documentation, and 2) Financial Bid.
14. Each of the bid documents is to be sealed and put in a single sealed envelope containing the two envelopes (i.e. Eligibility Criteria and Technical Bid in envelop-I; Financial Bid in envelop –II) and shall be addressed to “The Principal, Jagiroad College, Jagiroad, District Morigaon, Assam”
15. In the cover of the envelope following should be properly written as “Quotation for supply & installation of Sports Goods”. The inner and outer envelopes shall indicate the name and address of the Bidder.

Sd/-
Principal,
Jagiroad College,
Jagiroad

Signature of the Bidder/ Authorized Person



Financial Bid

Sl. No.	Item Description	Rate	GST	Total Cost
1.	Supply and installation of interlinking synthetic flooring tiles for fitting and fixing in Basketball/Volleyball field at Jagiroad College			

Signature of the Bidder/ Authorized Person

Name :

Designation :

Address :

Date:



ANNEXURE – I

Undertakings

(on Bidder's Letter Head)

To,
The Principal,
Jagiroad College,
Jagiroad, Morigaon, Assam

This is to certify that <Name of the Party / Bidder > hasn't been blacklisted by Central/State Government institution and there has been no litigation with any Government Department on account of similar services for the last 3 (three) years.

Authorized Signature of the Bidder/ Authorized Person & Seal
[In full and initial]

Name of Firm

Address



ANNEXURE – II

Other Terms & Conditions

1. The price quoted by the bidder shall be valid for a period of one year from the date of agreement.
2. The selected bidder will have to supply the items as and when ordered. The items supplied must be best quality or genuine make and must confirm to the specification of brand as quoted.
3. If any articles is found to be of inferior quality the same will be rejected out-right and must be replaced at the risk and responsibility of the selected bidder.
4. The supplier will be responsible for delivery, replacement and commissioning of items to the office of the consignee.

Signature of the Bidder/ Authorized Person

Name :

Designation :

Address :

Date: