



Notification on

RE-EVALUATION OF ANSWERSSCRIPTS

RE-EVALUATION GUIDELINES

Date:04-09-2026

1. Re-evaluation of Answer Scripts

A student may submit application for **any one of the following purposes** (in a paper) within the stipulated time frame from the date of notification.

- (a) Re-evaluation and (c) Re-evaluation with photocopy

For both the cases, different fees will be applicable.

Applications for re-evaluation/re-evaluation with photocopy of applied papers must be submitted to the Controller of Examination (CoE) by paying the requisite re-evaluation fees and other documents.

a) Re-evaluation: Re-evaluation is applicable only to the end semester theory papers/courses and does not cover other assessments such as Internal Assessment, Practical Examination, Seminar, Thesis, or Dissertation.

b) Re-evaluation with photocopy of Answer-script(s): If any candidate wishes to apply for photocopy/photocopies of end semester answer-scripts (maximum 3 papers per candidate), he/she shall apply to the CoE in the specific format.

2. Requisite fees (non-refundable) applicable for re-evaluation:

- (i) Re-evaluation fees Rs. 500/- per paper
- (ii) Re-evaluation with photo copies Rs. 700/- per paper.

3. Stipulated Time frame:

- A candidate may apply for re-evaluation within 15 days from the date of notification. The dates specified for re-evaluation is from 9:00 am on 7th September and will be completed at 9:00 am on 22nd Sept, 2026.

4. Application process:

- (i) Download the prescribed format for re-evaluation (available in the college portal). Fill up the format and submit the same to the College Office for allocation of requisite fees.
- (ii) Deposit the requisite allocated fees
- (iii) Submit the filled in prescribed format along with fees payment receipt and a copy of the grade sheet.

NB: Incomplete application and non-submission of above documents shall not be processed.

5. Final Grade Sheet after re-checking/re-evaluation: On completion of the re-evaluation processes, the corrected grade sheet will be available in the respective student's profile, the same can be downloaded.

- Re-evaluated result notification will be published in due course of time.
- Re-evaluation, once completed, will not be entertained further.
- In case of any dispute, the decision of the Examination Committee will be final.

Sd/-
CCoE
Jagiroad College (A)

Sd/-
CoE
Jagiroad College (A)



To,
The Controller of Examinations
Jagiroad College (Autonomous)
Jagiroad, Morigaon, Assam

Date: _____

Sub: Re-evaluation of Answer Scripts (Maximum 3 Papers)

Respected Sir,

I would like to apply for re-evaluation of the following papers of the **FYUGP (B.A./ B.Sc./ B.Com.) Semester-II Examinations** held in the month of June, 2026.

Sl. No.	Name of the paper(s)	Paper code	Choose (Tick) your option
1			1. Re-evaluation 2. Re-evaluation with Photo copies
2			1. Re-evaluation 2. Re-evaluation with Photo copies
3			1. Re-evaluation 2. Re-evaluation with Photo copies

Enclosed:

- 1) Copy of Grade sheet.
- 2) Copy of fees payment receipt

Yours Faithfully

<u>Fees allocated</u> Rs. _____ (For Office use only)

Signature in full:	
Full Name:	
Semester and Stream:	
Exam Roll no.:	
Samarth Enroll. no.:	
Contact No:	

NB: Requisite fees (non-refundable) applicable for re-checking/re-evaluation:

- (iii) Re-evaluation fees Rs. 500/- per paper
- (iv) Re-evaluation with photo copies Rs. 700/- per paper.

Note of the CoE: _____

Signature of the CoE