

NOTE BOOK

**AWARENESS PROGRAMME FOR THE
HEADS OF THE INSTITUTIONS**



To -
All the HoDs
of Jagrond College
for necessary
action *Benny*
12/8/2020

**ASSAM STATE SCHOOL EDUCATION BOARD
BAMUNIMAIDAM :: GUWAHATI-21**

Welcome to Assam State School Education Board

Introduction: The National Education Policy-2020, has broken out the curricular structure 10+2, and envisages the new curricular structure 5+3+3+4. To turn the move towards the direction of the policies of the NEP-2020, the Govt. of Assam has established the Assam State School Education Board in 2024 by enacting the Assam State School Education Board Act-2024.

Now the Board will look after from IX to XII.

ASSEB, Div-I

IX & X

ASSEB, Div-II

XI & XII

Mission & Vision:

The mission of the Board is to

- provide quality education
- promote holistic development

The vision of the Board is to

- to ensure that every student has access to compulsory quality education.

Its mission includes reinforcing the national character of education and improving school education standards. This involves universalizing secondary education, promoting social justice through education, and fostering partnerships between different levels of government and community stakeholders.

Points to Ponder:

Agenda : 1

The Course Curricula for Secondary Stage (Classes XI & XII) is restructured as per guideline of National Curriculum Framework for School Education (NCFSE)-2023. The present Scheme of Study emphasizes mainly on the following.

1. Compulsion is imposed on adopting 1(one) skill subject by the students of Arts stream. As the subjects offered under Science/ Commerce Stream have in built skill values, so opting of Skill subject is made optional for them.
2. Opting of 4(Four) Elective subjects in addition to the compulsory English and MIL /Alt. Eng opens up diverse opportunities to the students for career growth.
3. The project Based subject **Environmental Education** for class XI and **General Studies** for class XII will help in building the 21st century life skills of the students.
4. Introduction of NSQF aligned skill subject-institutions may offer locally need based NSQF aligned Skill subject(s), subject to the availability of competent teachers and accommodation.
5. No need to take permission to offer such subjects.
6. The text materials and syllabus of all the Skill subjects are uploaded in the website under Heading **Skill Subject**.

7. Flexible Combination of subjects is offered to open up the pathways to the students for diverse employability options.

Agenda : 2

A. Passing Criteria for Class XII from the Academic Session 2026-2027

1. ASSEB has revised the passing criteria from 30% to 33% both in theory and practical/ project subjects from the academic sessions 2026-2027.
2. A student must have to appear in all the 6 [Six] subjects and securing of 33% of mark in aggregate is compulsory. However, if a candidate fails in 1 [one] Elective subject and gets pass mark in rest of the 3[three] Elective subjects, he/she will be declared as pass.
3. For certification passing in English and MIL/Alt. English is compulsory.
4. There will be no Multiple Choice Question [MCQ] in H S Final Examination.(Class XII)
5. **To decrease the examination stress of the students, NEP-2020 advocated for two nos. of Board examination in Para 4.37. In exercising the guideline,**
 - a. ASSEB, Div-I has conducted compartmental examination after declaration of result of the HSLC Examination. Now the Board is planning to add the provision of improvement also in the

examination. Notification will be issued in this regard in due course.

- b. From the year, 2027, ASSEB, Div-II will conduct Repeat(Improvement) cum compartmental Examination within 3 months from the date of declaration of the HS Final Examination Result.
- c. There will be no fee concession for the Repeat

(Improvement) cum Compartmental Examination.

B. Passing Criteria for Class XI from the Academic Session 2025-2026

1. For Class XI examination, 2026 students have to pass separately in MCQ, Descriptive type and Practical/ Project work securing 33% of marks.

Agenda : 3

Conduct of Unit Test/ Half Yearly, Annual Examination (Class IX and XI) and Revisionary Test [Earlier Pre Test]

1. District Internal Examination committee will conduct the Unit Test, Half Yearly and Revisionary Test [Earlier Pre Test] of Classes X and XII and Annual Examination of classes IX and XI.
2. District Internal Examination committee will set the question papers as per guideline provided by ASSEB (Div-I & Div-II)
3. Competency based questions are to be set and designed.

4. Students studying in High School, Higher Secondary School and Senior Secondary School must have to appear in Unit Test and Half yearly examination to become eligible to appear for Class IX and XI Examination and HSLC (Class X) and HS Final Examinations.

5. Students studying in Colleges must have to appear in Half Yearly Examination.

6. The provisions of IP and NIP are withdrawn.
7. In the District Internal Examination committee, the trained master trainers (Trained for Standardization of QPs in collaboration with PARAKH, NCERT) will act as paper setter.
8. The District Level Internal Examination Committee will provide Answer keys/ Memorandum of Instructions for all the Districts Level Internal Examinations of Classes IX to XII.
9. Regarding the procedure of evaluation of OMR Answer sheets for Multiple Choice Questions [MCQ] of annual examinations of Class XI shall be communicated in due course of time.

Agenda: 4

Conduct of Assessment of Skill Subjects for Certification:

An NSQF Level 4 skill certificate signifies that an individual possesses the practical skills and knowledge to perform a range of tasks within a specific field, with a

level of independence and responsibility. It indicates the acquiring of a level of competency beyond basic skills, which makes the individual more employable and potentially enable to supervise the work.

A. Benefits of the Skill Certificate:

1. National Skills Qualification Framework [NSQF] certificates are nationally and internationally recognized, validating the individual's skills and qualifications.
2. The framework emphasizes on aligning of the acquiring skills with industry requirements, ensuring that certified individuals possess the practical abilities as desired by employers.
3. Possessing an NSQF Level 4 certificate can provide a competitive advantage in the job market, showcasing a commitment to skill development and demonstrating the required competencies.
4. The certificate can facilitate career advancement by providing a pathway for skill-based recognition and progression.

ASSEB's initiatives:

- i. ASSEB (Div-I and Div-II) is planning to conduct the assessment of the practical part of the Skill subjects by engaging the 3rd party.
- ii. The institution will have to find out suitable concerned agency as per their convenience mapping with their students for practical assessments.

A. The practical assessment of the following skill subjects are to be assessed either by ITI or Polytechnic.

Sl. No.	Subject	Concerned Agency
1. ✓	IT/ITeS-	ITI / Polytechnic
2.	Electronics and Hardware	ITI / Polytechnic
3. ✓	Beauty and Wellness	ITI/ Polytechnic
4.	Automotive	ITI/ Polytechnic
5. ✓	Apparel Made Ups and Home Furnishing	ITI / Polytechnic
6.	Food Processing	Polytechnic
7.	Media & Entertainment	ITI / Polytechnic
8.	Power	ITI/ Polytechnic
9.	Telecom	ITI/ Polytechnic
10.	Artificial Intelligence	Polytechnic
11.	Computer Science	Polytechnic
12.	Wood Craft	ITI/ Polytechnic
13.	Garment Designing	ITI/ Polytechnic
14.	Mechanical Engineering Technology	ITI/ Polytechnic
15.	Electrical Mechanics and Electrician	ITI/ Polytechnic
16.	Agri Engineering Technology	Polytechnic
17.	Office Management	Polytechnic

- B. For the practical assessment of the following skill subjects, the locally available agencies are to be identified by the Lead College/ Inspector of Schools/ institutions for mapping and for issue of 3rd party certificate.

Sl. No.	Subject	Concerned Agency
01	Retail Trade	Reputed Commerce College of the District
02	Accountancy and Auditing	Reputed Commerce College
03	Fishery Sciences	KVK
04	Agriculture	KVK
05	Health Care	PHC/CHC/ Medical College in consultation with District Jt. Director, Health and Family Welfare
06	Physical Education and Sports	District Sports Authority
07	Fine Art	Reputed Art College/ School/NGO in consultation with Inspector of Schools
08	Music (Sattriya Dance/ Hindustani Vocal/ Sattriya Vocal Borgeet/ Bihu/ Assamese Folk Culture and Dance)	District Cultural Dept. Music College/ Institution/NGO in consultation with Inspector of Schools

Agenda 5:

Affiliation of Institutions

1. The Board may withdraw the **Provisional Registration and Affiliation**, if it is found that the institution had violated the instructions of the Board, indulged in unfair means, Results are unsatisfactory, non-enrolment of students continuously for three years, introducing any subject without proper teacher and insufficient infrastructure and ethical lapse etc.
2. The institutions which had received 1st Year permission or 2nd Year permission or initial recognition, they are not required to approach the ASSEB, Div-II. Their permission/recognition will be treated as absolute until withdrawn. However, all the already permitted/ recognized institutions have also to pay the renewal fee as prescribed from the 2025-2026 academic sessions twice in a year.

Agenda 6:

Competency Based Education :

1. The National Education Policy, (NEP) 2020 emphasizes competency-based education (CBE).
2. **Competency-based Education (CBE)** is an approach that focuses on the development and demonstration of specific skills, knowledge, abilities, and dispositions, rather than solely relying on rote memorization.
3. **Competency based assessments (CBA)** are designed to assess learner's knowledge, skills, and values in a specific domain or field

4. NCFSE 2023 has articulated the curricular goals and competencies of the major subject areas. The area wise curricular goals and competencies to be developed in the secondary level are uploaded in the website www.ahsec.assam.gov.in for ready reference of the teachers.

Agenda 7:

Support to Teachers for setting concept based questions

1. In the website of ASSEB DIV-I question Bank and sample question papers of the subjects such as Social Science, Science, English and Math are available to guide the question paper setters.
2. Similarly question Bank of selected subjects are also available on the website of ASSEB DIV-II
3. The Question papers of the selected subjects pertaining to last two years are available on the websites of Div I and II. This may be informed to all students to solve these questions .

Agenda 8:

Attention For the Centre in Charge of Examination Centers

1. Delay in collection of QP from PS/OP on the day of examination.
2. Collection of QP from PS/OP without proper verification of subject and quantity etc. on each day of Examination.
3. Staking of sealed cartoons of QP in order of day of Examination while receiving in PS/OP
4. It is observed that in some of the Examination Center the subject teachers of the concerned subject for which examination is going on are engaged in collecting

attendance of candidates or any other examination related technical works. **Such Practices should be avoided and will be treated as disobedience of instructions.**

5. Dispatch of answer scripts to non-allotted zones.
6. Proper training to invigilators is highly required. Some of the invigilators are not performing their duties as per guidelines. It is observed that even the minimum requirements such as photo, subjects etc. are also not compared with RC/Admit card etc. while signing on answer scripts.
7. It is noticed that one center in charge while putting the seal on the answer sheets of candidates of DIV-I has put the seal of center code of DIV-II. Please complete such task under proper and careful supervision.
8. In no circumstances, candidate(s) is/are not to be allowed to appear in a subject without having the subject mentioned in the admit card and attendance sheet.
9. Unused QP of absentee candidates are misused in some of the centers as reported.

Agenda 9:

Attention for the Invigilators appointed for the Examination Centres

It is noticed that some of the invigilator signed the answer script/ OMR having following errors....

1. On the OMR the candidate has not written his/her Sl. no of QP or not **darkening** the question Code .
2. On the answer script in some cases Roll number either missing or does not match with Admit Card and in some Answer scripts the Registration number are missing and in some cases the subject of examination is not found mentioned on the Answer script.

3. In some cases, same Roll Number is found in two Answercripts of two different candidates.
4. Signature of candidate or invigilators is found missing on Answer Scripts or OMR wherever applicable.
5. In some cases, signature of candidate is missing or marked as ABSENT in Attendance Sheet, while the candidate has appeared in the examination.

Agenda 10:

Account Opening of Students studying in Class X:

- A. The Head of the Institutions of all H S Schools and High Schools must ensure that all the students has opened Bank Account in their name by 30th August, 2025. Govt. of Assam has taken initiative to pay an amount to all the HSLC examinee of 2026 in the month of November, 2025. The ASSEB, Div- I will open the Online portal for Examination Form Fill up from 1st September, 2025 to 30th September, 2025 for HSLC examination, 2026. The submission of Account Detail of the students will be made mandatory in the portal.
- B. The change of subjects is to be applied online before 15th August by each candidate. Change of subjects at the time of form fill-up will not be allowed.

Agenda 11:

Portal for Nomination of Examiners

During the Evaluation process, it is observed that the Evaluation Zones have faced difficulties due to the lack of adequate numbers of efficient examiner in a particular subject. Again, the list of interested teachers is also not available in their hand for ready reference. In circumstances, the Evaluation zone has to engage some persons, who are known to them or contacted through other evaluator/examiner.

ASSEB has felt that as the affiliated institutions have adequate teachers in the subjects and also a good number of teachers are also interested to join as examiner in the evaluation zone. But due to lack of proper mapping, they are left unengaged.

To overcome such issues, ASSEB has developed 2 (Two) separate portals for the Institutions where by Log in the Head of the institution can send the names of the subject wise and medium wise names of examiners who may be appointed as Examiner by the nearest Evaluation Zone/ located in the district. This portal will be opened for all the affiliated institutions including private.

Agenda 12:

Career Guidance

ASSEB has taken several initiatives to guide the students in choosing their career right from the beginning of the Secondary Stage.

Different topics on Career Guidance is incorporated in the textbooks and link for career guidance is also provided in the website.

Agenda 13:

Awareness on National Scholarship Portal

The Principal of the Colleges kindly ensure that the students have applied for the PMUSPCSS for College and University Students.

The list of the eligible candidate is made already uploaded in the website.

Agenda 14:

Submissions of Registration

- A. All the Heads of the Institutions are to be careful during submission of the registration details of the students. Commonly occurred mistakes as observed are.

1. Mismatch of spelling with the Class X passed documents.
2. Parents / gurdian name is not properly checked.
3. Photo and signature of student are not properly uploaded.
4. Selection of subjects are confirmed without counselling with the students.
5. Keep the completion of the registration process upto the last moment.
6. Complete entried details of the students are not properly checked.
7. Entrusted the responsibility of submission of the registration to office assistant or to any internet cafe without the supervision of the Head of the institution.

B. Process of Registration and responsibilities of the Institution

1. Heads of the Institutions are to check the every details of entry with utmost care.
2. The institution Code will be the Log in key for the registration portal. The same will also be used as default password.
3. Before starting the registration process, Institution profile must have to update.
4. Prefilled students details may be modified with students consent.
5. Properly checked the photographs and signature of the students before uploading.
6. Each student must be instructed to verify the entries in the registration check list and do the corrections as needed and to put their signature.
7. Payment option will be available after print and verification of the check list.
8. Printing of consolidated statement will be available only after approval of the payment by competent authority.



ASSEB'S VENTURES

ASSEB has introduced (3)three new subjects in class XI from academic year 2025-26 in the colleges and schools where wiling and competent teachers are available.

- Financial Literacy**
- Sign Language**
- Artificial Intelligence**